

RESIDENTIAL TENANCY APPLICATION FORM

(Each tenancy candidate must complete a separate application)*

HelpLine: 1-877-LANDLORD
(526-3567 ext 228)

Landlord's Name:

(Hereinafter referred to as ("Landlord"))

Contact Name: _____ Tel.No: (_____) _____ New _____ Transfer: _____

I/we hereby make application to rent, the premises located at Street No. & Name: _____ Apt. / Unit _____,
(Hereinafter referred to as "Premises")

City _____ Prov/State _____ Post/Zip Code _____, beginning on the _____ day of
the month of _____, 20____. For a period of _____, at a monthly rent of \$ _____

How did you hear about this rental? _____

Applicant's Particulars

First _____ M. Init _____ Last Name _____ SIN / SSN: (Optional) _____

Email Address: _____ @ _____

D.O.B. _____ Daytime Tel. No. (_____) _____ Evening Tel. No. (_____) _____
yyyy/mm/dd

Starting with your current address list at least 1 prior address going back to a maximum of 7 years

Unit # Str# Str. Name _____ City _____ Prov/State _____ Postal Code _____ No. of Years _____ Landlord's Name _____ Tel. Number _____

(1) _____

(2) _____

(3) _____

Make of Vehicle: _____ Year: _____ Plate No: _____ Other Vehicle: _____

Employer's Name: _____ No. of Yrs. _____ Field of Employment: _____ No. of Yrs. _____

Address: _____ Bus. Tel No. (_____) _____

Previous Employer: _____ No. of Yrs. _____ Bus. Tel No. (_____) _____

Bank Name and Branch: _____ Bank Tel No. (_____) _____

Chequing Acc. No. _____ Savings Acct. No. _____ Annual Income from all sources: \$ _____

Credit Card Type: _____ Card No: _____ Expiry Date: _____
(yyyy / mm / dd)

Have you ever declared bankruptcy, or been a party to a Landlord and Tenant Court Action? Yes ☐ No ☐

Lease Term Completed? Yes ☐ No ☐ Rent Paid on time? Yes ☐ No ☐ All Cheques honoured by bank? Yes ☐ No ☐

Sufficient notice to move given? Yes ☐ No ☐ Rental left in good condition? Yes ☐ No ☐ Have Tenant's Insurance? Yes ☐ No ☐

SPOUSE AND/OR OCCUPANTS (Complete separate Application for Spouse or other Person who is to be Co-tenant)

Person(s) who intend to occupy the Premises in addition to the Applicant:

(1) Name: _____ Relationship to Applicant: _____ Age _____

(2) Name: _____ Relationship to Applicant: _____ Age _____

(3) Name: _____ Relationship to Applicant: _____ Age _____

REFERENCES (Not Family members. Must be completed with full First then Last Name)

Name _____ Address _____ Telephone _____ Employer's Name _____ Employer's Telephone _____

(1) _____

(2) _____

In case of Emergency: Contact Name: _____ Relationship: _____

Telephone Numbers : During the day: (_____) _____ In the evening: (_____) _____

THE FOLLOWING RENT IS PAYABLE IN RESPECT OF THE PREMISES (To be completed by Landlord)

Part A If the Term does not commence on the first day of the month complete Part A for rent payable from the Commencement Date to the end of that

month. Pro-rated rent of \$ _____ is to be paid in advance to cover the period from _____ to _____
yyyy / mm / dd yyyy / mm / dd

Part B: Complete Part (B) for rent information for the first period of the lease, up to 1 year.

Monthly Rent: \$ _____ Prepaid last month's Rent: \$ _____ Parking Rent: \$ _____ Indoor Garage Parking Space: _____

Outside Parking Spaces: _____ Other Charges: \$ _____ (See Part "C" for specific services and charges)

Monthly Total: \$ _____ payable in advance at the 1st of each month Term: Month-to-Month ☐ One Year ☐ Other ☐

Term to Commence: _____ Term to End: _____ Length of Term: _____
(yyyy / mm / dd) (yyyy / mm / dd)

Part C Complete Part C if the Landlord is to provide any of the following services to the Applicant, for a separate monthly charge paid by the Applicant to the Landlord, and the total of all charges in this part is entered in Part (B) at "Other Charges".

The following are services, facilities, privileges, accommodations for which a separate monthly charge applies and that charge is included in item 5 (c) of the Tenancy Agreement.

Cable Television \$ _____, Satellite Television \$ _____, Internet \$ _____, Air Conditioner \$ _____, Hydro \$ _____, Extra Hydro for Air Conditioner / washer / dryer in Rented Premises \$ _____, Heat \$ _____, Locker / Storage Space \$ _____, Property Taxes (Mobile Home Site / Land Lease Home) \$ _____, Additional Floor Space \$ _____, Condo Fees \$ _____, Water / Sewage \$ _____, Block Heater Plug-Ins \$ _____ Other Charges (specify) _____

Note 1. If the Applicant is to pay to the Landlord a percentage share of the utilities in the building in place of a fixed monthly amount, indicate the amount of the percentage in this section and in the Tenancy Agreement section 5(c).

Part D Complete Part D if the Applicant is to be responsible for paying for the following services applicable to the Rented Premises directly to those providing it:

The Applicant agrees to pay for the following services applicable to the Premises. ☐Electricity ☐Gas ☐Heat ☐Hot Water Heater

☐Condo Fees ☐Cable ☐Internet ☐Smart Card Other: _____

The Applicant further agrees to be responsible for the following:

☐Snow Removal ☐Lawn Maintenance ☐Gardens ☐Garbage Removal ☐Other _____

SUMMARY OF MONIES RECEIVED WITH APPLICATION

BY CASH ☐ BY CHEQUE ☐

Pro-rated Rent: \$ _____ + Prepaid last Month's Rent \$ _____ + First Month's Total Rent: \$ _____ = Total Received \$ _____

Note 1. Items listed in both Part C and Part D can only be selected in one of those Parts, and is dependent upon whether the applicant pays the Landlord for the service (Part B), or pays directly to those providing the service (Part C).

Note 2. If the service is included in an all-inclusive "monthly rent" do not complete either Part C, or D.

Information

The undersigned applicant hereby confirms the "**Information**" set out in SCHEDULE "A" of this Application.

I/We hereby deposit with the Landlord the sum of \$ _____. I/We understand and agree that payment of the deposit and the Landlord's acceptance of it does not, in and of itself, constitute a tenancy agreement. I further understand that upon acceptance of this application by the Landlord, whether conveyed to me verbally or in writing, I shall be deemed to have entered into a tenancy agreement with the Landlord in the terms of the Landlord's usual form, which I have had the opportunity to read and understand prior to signing below. I further agree that upon acceptance of this application by the Landlord, I will execute the same written tenancy agreement. In the event that I refuse or neglect to do so, I agree to be bound by its terms jointly and severally with all co-applicants and the deposit above is deemed as part of the rent forfeited.

Landlord to sign once applicant is approved as a resident:

Landlord's Signature

_____/_____/_____
Approved on Date: (yyyy / mm / dd)

SCHEDULE "A"

Residential Rental Application Privacy Consent Form

(For one tenancy applicant otherwise complete a separate application)*

Definitions: Information**

The word "**Information**" means credit information, personal information, and information about the services you use that are provided by **the Landlord as listed in this rental application** and information relating to your tenancy at **the Premises applied for in this rental application** including information regarding the duration of your tenancy, monthly rent, emergency contacts and any matters relating to your lease/tenancy agreement, including misrepresentations relating to, defaults under and/or breaches of your lease/tenancy agreement or any other matter experienced by The Landlord.

"**Credit Information**" means information about you, including your name, age, date of birth, occupation, place of residence, previous places of residence, occupancy length, marital status, co-occupant's/spouse's/same-sex partner's name and age, number of dependants, particulars of education or professional qualifications, field of employment, places of employment, previous places of employment, employment durations, estimated income, paying habits, outstanding debt obligations, cost of living obligations, involvement in bankruptcy proceedings or landlord and tenant disputes, assets, and banking information (including account and credit card information).

"**Personal Information**" means information about you other than credit information that is relevant to your suitability as a tenant, including information gathered from references (provided by you to The Landlord) concerning your character, reputation, physical or personal characteristics or mode of living or about any other matter or experience concerning you that is relevant to your suitability as a tenant.

Collection, Use and Disclosure of Information:

In consideration for **the Landlord** accepting you as a tenant and entering into a lease/tenancy agreement with you, you expressly consent to and authorize the following:

1. **The Landlord** may obtain Information about you through a tenancy and/or credit report conducted by **Rent Check Credit Bureau Ltd.** and as permitted or required by law. You expressly authorize **Rent Check Credit Bureau Ltd.** to provide Credit Information regarding you to **The Landlord**.
2. **The Landlord** may use Information about you to determine your suitability as a tenant and as permitted or required by law.
3. **The Landlord** may disclose Credit Information about you to **Rent Check Credit Bureau Ltd.**, as permitted or required by law, for inclusion within a database of rent-roll information and within a tenancy file on you, for purposes of:
 - tenancy reporting and credit reporting in accordance with provincial credit and consumer reporting acts;
 - establishing a credit history and or rental history;
 - maintaining aggregate statistical data for purposes of tenancy and credit scoring; and
 - supporting the credit approval process in accordance with governing legislation.
4. You expressly authorize **Rent Check Credit Bureau Ltd.** to retain positive Credit Information regarding you for the purposes outlined in section 3 above, for up to 20 (twenty) years. Negative Credit Information shall be maintained on record in accordance with provincial credit and consumer reporting acts.
5. You agree that all statements on this Residential Rental Application are true and you expressly authorize all references given to release information about you to **the Landlord** for verification subject to sections 1 to 5.

Applicant to complete:

Please provide your consent to the **Collection, Use and Disclosure of Information** by checking the following box and signing in the appropriate space below:

☐ Yes, I have read, understood and voluntarily agree to the terms and conditions, and the collection use and disclosure of Information as outlined above.

Applicant's Signature

_____/_____/_____
Date: (yyyy / mm / dd)

Print Name

*Signature space is provided for one applicant however Rent Check suggests that if more than 1 tenancy applicant that the Landlord provides each applicant with a separate copy of this Residential Tenancy Application for completion.

**DISCLAIMER: Rent Check does not represent, warrant or guarantee that this Consent Statement will be valid or enforceable in all circumstances or for every Landlord. Each individual Landlord should modify the language of this Consent Statement to suit their individual circumstances and should obtain legal advice regarding the appropriate consent to be obtained from their prospective tenants.